



Village of  
**Lincolnshire**  
One Olde Half Day Road  
Lincolnshire, IL 60069  
[www.village.lincolnshire.il.us](http://www.village.lincolnshire.il.us)



## 2.1

### **MINUTES REGULAR VILLAGE BOARD MEETING Monday, June 23, 2014**

#### **Present:**

Mayor Blomberg	Trustee Brandt
Trustee Feldman	<del>Trustee Grujanac</del>
Trustee McDonough	Trustee Servi
Trustee McAllister	Village Clerk Mastandrea
<del>Village Treasurer Curtis</del>	Village Attorney Simon
Village Manager Burke	Chief of Police Kinsey
<del>Finance Director Peterson</del>	Director of Public Works Woodbury
Community & Economic Development	Engineering Supervisor Horne
Director McNellis	Management Analyst Shoukry

#### **ROLL CALL**

Mayor Blomberg called the meeting to order at 7:00 p.m. and Village Clerk Mastandrea called the Roll.

#### **2.1 Approval of the June 9, 2014 Regular Village Board Meeting Minutes**

Trustee McDonough moved and Trustee Brandt seconded the motion to approve the minutes of the Regular Village Board Meeting of June 9, 2014 as presented. The roll call vote was as follows: AYES: Trustees Brandt, McDonough, Feldman and McAllister. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: Trustee Servi. The Mayor declared the motion carried.

#### **3.0 REPORTS OF OFFICERS**

3.1 Mayor's Report - None

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

##### **3.31 Revenues and Expenditures by Fund for the month of May, 2014**

Village Manager Burke reported Revenues and Expenditures for the month of May 2014 have been reviewed by the Treasurer and all funds have been properly recorded.

3.4 Manager's Report

Village Manager Burke stated staff is working on the finalization of a draft Capital Plan to be brought to the Board at the July 14, 2014 Committee of the Whole meeting.

Village Manager Burke noted staff is gearing up for the 4<sup>th</sup> of July Holiday. Festivities will take place in large part at Spring Lake Park on July 3<sup>rd</sup> and 4<sup>th</sup>.

Village Manager Burke informed the Board, Finance Director Peterson is absent from the meeting due to his attendance at the Illinois Municipal Treasurers Conference.

#### **4.0 PAYMENT OF BILLS**

##### **4.1 Bills Presented for Payment on June 23, 2014 in the amount of \$465,589.29**

Village Manager Burke provided a summary of the June 23, 2014 bills prelist presented for payment with the total being \$465,589.29. The total amount is based on \$159,857 for the General Fund, \$268,904 for Water & Sewer Operations, \$200 for Retirement Fund, \$16,976 for Water & Sewer Improvements, \$9,676 for Vehicle Maintenance, \$40 for the E-911 Fund, \$35 for Sedgewood SSA and \$9,900 for the General Capital Fund.

Trustee McDonough moved and Trustee Brandt seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Servi, Feldman, McDonough, McAllister and Brandt. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: None. The Mayor declared the motion carried.

#### **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

#### **6.0 PETITIONS AND COMMUNICATIONS**

#### **7.0 CONSENT AGENDA**

##### **7.1 Approval of an Ordinance Adopting the Prevailing Wage Rates to be paid to laborers, Mechanics and Other Workers Performing Construction of Public Works for the Village of Lincolnshire (Village of Lincolnshire)**

##### **7.2 Approval of Village of Lincolnshire Membership in the Des Plaines River Watershed Workgroup (Village of Lincolnshire)**

##### **7.3 Approval of a Request for Water Agreement and Annexation Agreement for the Property Known as 23260 Hotz Road (Mr. Yefsky)**

- 7.4 Approval of a Building/Site Work Permit Fee Waiver Per Section 5-3-2(a) of the Lincolnshire Village Code (Community Christian Church)**
- 7.5 Approval of the Issuance of a Class “B” Liquor License for Red Robin International, Inc. D.B.A. Red Robin Gourmet Burgers (Village of Lincolnshire)**
- 7.6 Approval of an Amendment to Section 3-3-2-6 of Title 3-3 (Liquor Control) of the Lincolnshire Village Code for the Creation and Issuance of a Class “B” Liquor License for Chipotle Mexican Grill, Inc. D.B.A. Chipotle Mexican Grill (Village of Lincolnshire)**
- 7.7 Approval of a Deputy Chief of Police Employment Agreement (Village of Lincolnshire)**
- 7.8 Approval of Report from Police Chief Regarding Lincolnshire Police Department Organization Structure**

Trustee McDonough moved and Trustee Feldman seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Servi, Feldman, McDonough, McAllister and Brandt. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: None. The Mayor declared the motion carried.

## **8.0 ITEMS OF GENERAL BUSINESS**

### **8.1 Planning, Zoning & Land Use**

#### **8.11 Approval of an Ordinance Granting an Extension of an Existing Special Use Permit (Ordinance 11-3210-32) (Baceline Investments LLC – Village Green Center - Waiver of First Reading Requested)**

Trustee Brandt moved and Trustee McAllister seconded the motion to waive the first reading of an Ordinance Granting an Extension of an Existing Special Use Permit (Ordinance 11-3210-32) (Baceline Investments LLC – Village Green Center). The roll call vote was as follows: AYES: Trustees Servi, McDonough, McAllister, Feldman and Brandt. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: None. The Mayor declared the motion carried.

Trustee Brandt moved and Trustee McAllister seconded the motion to approve an Ordinance Granting an Extension of an Existing Special Use Permit (Ordinance 11-3210-32) (Baceline Investments LLC – Village Green Center). The roll call vote was as follows: AYES: Trustees Servi, McDonough, McAllister, Feldman and Brandt. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: None. The Mayor declared the motion carried.

8.2 Finance and Administration

**8.21 Consideration and Approval of Waiving Competitive Bidding Requirements and Approval of a Quote from Information Technology Consultant, InterDev, for Purchase of 2014 IT Capital Project Equipment for Network System Improvements, Backup System Improvements, and Migration to Microsoft Outlook Email System in the Amount of \$37,500.00 (Village of Lincolnshire)**

Management Analyst Shoukry provided an update to the Board regarding the proposal received from InterDev for purchase of various computer/networking system components.

Trustee McAllister asked for clarification related to how this purchase will affect the budget. Management Analyst Shoukry noted staff has been able to integrate the money saved from the Police video equipment to the proposed new server for all the other IT projects resulting in redundant back-ups and hardware configuration. The overall budget impact of the equipment recommended for purchase will result in approximately \$2,000 increase in the Fiscal Year 2014 Budget.

Trustee McDonough asked if the replacement of the equipment qualified the Board waiving the bidding requirements. Village Attorney Simon noted the purchase was over \$25,000 which would require the Board to waive the bidding requirements per local ordinance requirements.

A brief discussion followed regarding the longevity of the equipment.

Trustee McDonough moved and Trustee Brandt seconded the motion to approve Waiving Competitive Bidding Requirements and Approval of a Quote from Information Technology Consultant, InterDev, for Purchase of 2014 IT Capital Project Equipment for Network System Improvements, Backup System Improvements, and Migration to Microsoft Outlook Email System in the Amount of \$37,500.00. The roll call vote was as follows: AYES: Trustees Servi, McDonough, McAllister, Feldman and Brandt. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: None. The Mayor declared the motion carried.

8.3 Public Works

8.4 Police

**8.41 Administration of Oath of Office to Deputy Chief of Police William Price (Village of Lincolnshire)**

Mayor Blomberg presented the Oath of Office to Deputy Chief of Police William Price. William Price accepted the Oath of Office to Deputy

Chief of Police.

Deputy Chief William Price thanked the Board for the honor and privilege of working as Deputy Chief of Police in the Village of Lincolnshire.

## **9.0 REPORTS OF SPECIAL COMMITTEES**

## **10.0 UNFINISHED BUSINESS**

### **10.1 Staff update for the Pedestrian Signal Project at Route 45 and Route 21 and Olde Half Day Road (Village of Lincolnshire)**

Village Manager Burke provided an update for the Pedestrian Signal project noting staff has had discussions with Representative Sente who in turn has been in contact with IDOT. Engineering Supervisor Horne reached out to IDOT regarding the work that was approved in the recent State of Illinois Capital Budget for resurfacing along Milwaukee Avenue and is researching the possibility of incorporating the signal project within the scope of the resurfacing project. Village Manager Burke noted all the bidders are willing to hold their price until the end of the year as staff tries to discern the way forward and possible partnering options with IDOT or Village of Vernon Hills.

Trustee Brandt asked about the time frame if IDOT incorporates this project into the resurfacing project. Village Manager noted IDOT estimates the work to begin next spring. Trustee Brandt noted some concerns with IDOT keeping the schedule. Engineering Supervisor Horne noted IDOT would know if this project would be let this year and have a better idea of the time frame in October.

## **11.0 NEW BUSINESS**

## **12.0 EXECUTIVE SESSION**

## **13.0 ADJOURNMENT**

Trustee McDonough moved and Trustee Servi seconded the motion to adjourn. The voice vote was unanimous and the Mayor Blomberg declared the meeting adjourned at 7:20 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk